

**Village of Lancaster**  
**Historic Preservation Commission**  
Municipal Building, Lancaster NY

**MEETING MINUTES**  
**June 9, 2021**

**I. Attendance/Call to Order**

The meeting was called to order at 7:00PM by Chair M. Meyer. J. Keefe led the HPC in the Pledge of Allegiance.

*Board Members*

Campbell, S.	<u>X</u>
Chaves Yates, C.	<u>X</u>
Eckert, E.	<u>X</u>
Kacala, J.	<u>abs.</u>
Keefe, J. (Acting Chair)	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>exc.</u>
Stonebraker, N. (Alt.)	<u>X</u>
Russ, M. (Alt.)	<u>exc.</u>

Allein, J (Planning Commission Liaison)	<u>X</u>
Marshall, S. (Code Enforcement Officer)	<u>X</u>
Eckert, E. (Secretary)	<u>X</u>

Also in attendance were Ronald Ruffino, Town of Lancaster Supervisor and Karen Sutton, President of the Town of Lancaster Historical Society.

Roll call indicated that six (6) voting members were present and a quorum existed.

Chair M. Meyer presented the Town Supervisor with a plaque recognizing the Town of Lancaster – Historical Society Building as a Heritage Property for recently completed repairs and historic reconstruction of a history property.

**II. Public Hearings - none**

**III. Approval of Meeting Minutes**

*a. May 12, 2021 (Regular Meeting)*

MOTION: E. Eckert made a motion to approve the minutes as amended. Second by N. Stonebraker.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays. C. Chaves Yates abstained from voting because she was not in attendance at the last meeting.

**IV. Administrative Matters**

- a. Public comment on matters of interest - none
- b. New property issues

**Village of Lancaster**  
**Historic Preservation Commission**  
Municipal Building, Lancaster NY

- i. 42 Aurora St. (Black Sheep) – Folding sign out front with interchangeable letters has been out front of the property for some time. It should be taken in at night.
- c. Ongoing property issues
  - i. 5622 Broadway – *Court has reopened. Property owner will be brought to court.*
  - ii. 5500 Broadway (☹♥ Massage) – *S. Marshall has ticketed the property owner.*
  - iii. 77 Central Ave. – *No update.*
  - iv. 81 Central Ave – *No update.*
  - v. 25 Central Ave – *S. Marshall will check on the status of this building with the Building Department.*
  - vi. 5572 Broadway – *S. Marshall will reach out to the owner.*
  - vii. 42 Aurora St. (Black Sheep) – *COA for porch work has been approved. No progress has been made on the work.*
  - viii. 5558 Broadway – *S. Marshall stated that the roof is awaiting completion and final inspection.*
  - ix. Broadway – *Temporary signs at Broadway and Legion Pkwy for Elks Club Cruise Nights and various events. – S. Marshall has a meeting on Friday to discuss.*
- d. Communications/Reports - *none*
- e. Treasurer’s Report - *none*
- f. Village Newsletter
  - i. Preservation Month Award to the Town of Lancaster for the Historical Society Museum. E. Eckert sent write up to the Village Clerk’s Office

**V. Old Business:**

- a. Preservation Month – *Award presented at the beginning of the meeting.*
- b. NAPC Preservation Month Seminars online – *The HPC is encouraged to sign up for the ongoing series of NAPC Seminars for HPC members.*

**VI. New Business - none**

**VII. Next Meeting: July 14, 2021 @ 7:00pm.**

**VIII. Adjourn**

MOTION: E. Eckert moved to adjourn the meeting. Second by S. Campbell.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.