

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
May 11, 2022

I. Attendance/Call to Order

The meeting was called to order at 7:01PM by Chair M. Meyer. S. Campbell led the HPC in the Pledge of Allegiance.

Board Members

Campbell, S.	<u>X</u>
Chaves Yates, C.	<u>X</u>
Eckert, E.	<u>X</u>
Kacala, J.	<u>X</u>
Keefe, J. (Acting Chair)	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>exc.</u>
Stonebraker, N. (Alt.)	<u>exc.</u>
Russ, M. (Alt.)	<u>exc.</u>
Allein, J (Planning Commission Liaison)	<u>exc.</u>
Marshall, S. (Code Enforcement Officer)	<u>X</u>
Eckert, E. (Secretary)	<u>X</u>

Village Board Member Joe Quinn was also in attendance. Roll call indicated that six (6) voting members were present and a quorum existed.

II. Public Hearings

a. 30 Central Avenue (The 3 Dog Barber) – Kevin Kraus – New awning

Kevin Kraus was present at the meeting. He explained plans to remove the existing sign at the business and replace it with a slim awning that sits only 6” off of the building. In addition, the existing barbershop pole is fading, and he presented a replacement barber pole that is an antique brass fixture with LED lighting inside to replicate the movement of the barber pole. E. Eckert asked about the size of the barber pole – K. Kraus stated that the new pole is smaller than the current one. C. Chaves Yates stated her concern about the LED lights within the barber pole. S. Campbell asked about the brightness of the lighting in the barber pole. K. Kraus stated that the light will not be brighter than when is currently there, but the color would be more intense. He stated that he plans to turn off the barber pole when the business is closed, similar to how he currently operates. There was no other discussion.

MOTION: S. Campbell made a motion to approve the application as presented. Second by J. Kacala.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

Justification: The new awning is compatible with the Signage Guidelines and does not detract from the existing historic fabric of the district. The new barber pole is reversible.

III. Approval of Meeting Minutes

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a. *April 13, 2022 (Regular Meeting)*

MOTION: M. Meyer made a motion to approve the minutes as submitted. Second by S. Campbell.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

IV. Administrative Matters

a. Public comment on matters of interest

- i. J. Keefe notified the HPC that the owners of the former Keysa Law Office at 5455 Broadway will be hosting an Open House to see the work they've done to the property on Thursday, May 26th from 4-7pm.
- ii. The Ribbon Cutting for Phase I of the Lancaster Village Center will be at 3:30pm on June 2nd at the building on West Main Street.

b. New property issues

c. Ongoing property issues

- i. 5622 Broadway – *Court in May.*
- ii. 5413 Broadway (Picasso's Pizza) – *Court in May.*
- iii. 5500 Broadway (☎♥ Massage) – *S. Marshall to call owner.*
- iv. 77 Central Ave. – *S. Marshall to monitor through the Spring – have been given a July 1, 2022 compliance date.*
- v. 81 Central Ave – *S. Marshall to monitor through the Spring – have been given a July 1, 2022 compliance date.*
- vi. 25 Central Ave – *S. Marshall to monitor through the Spring – have been given a July 1, 2022 compliance date.*
- vii. 5572 Broadway – *S. Marshall to monitor through the Spring – have been given a July 1, 2022 compliance date.*
- viii. 5558 Broadway – *S. Marshall has instructed owner to clean up the site.*
- ix. 5482 Broadway – *S. Marshall sent a letter to property owner.*
- x. 39 Church Street – *S. Marshall to monitor through the Spring – have been given a July 1, 2022 compliance date.*
- xi. 35 Church Street – *S. Marshall to monitor through the Spring – have been given a July 1, 2022 compliance date.*
- xii. Town Hall – *No update.*
- xiii. 5481 Broadway – *No update.*
- xiv. 5497 Broadway – *S. Marshall had a conversation with the owner, who is trying to find a contractor to repair the stonework.*

d. Communications/Reports

- i. Liaison to the Village Board / Representation at Village Board Meetings – *E. Eckert attended the 5/11 meeting. M. Meyer to attend 6/13 meeting. E. Eckert reported on some updates from the May 11th meeting. E. Eckert noted that the Village Board received the results of the CLG Audit and discussed with the HPC the items that were lacking. The HPC discussed improving on reasoning for making decisions and better referencing the Design Guidelines and the Secretary of the Interior's Standards.*

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- ii. Model Law/Village Code Committee – *Committee to have a final meeting with A. Herdzik and review changes and edits.*
- iii. Zoning Code Committee – HPC Representation – *Brian Kulpa from CPL, the Village’s consultant preparing the Zoning Code changes was in attendance at the meeting. He reported on the committee’s findings and discussed with the HPC what next steps are.*
- e. Treasurer’s Report – *No update.*
- f. Village Newsletter (July) – *Preservation Month Award*

V. Old Business:

- a. Training Opportunities – *The HPC receives e-mails from NAPC and PBN – training opportunities are available constantly from these two organizations.*
- b. Preservation Day – August 6th, 2022 at the Buffalo Niagara Heritage Museum
- c. Preservation Month – 30 School Street has been identified as a property in the district that should be recognized for the upkeep and work put into the property. E. Eckert to order a plaque for the recognition and M. Meyer to reach out to the property owner and invite them to the next HPC meeting for recognition.

VI. New Business

VII. Next Meeting: June 8, 2022 @ 7:00pm.

VIII. Adjourn (8:53pm)

MOTION: E. Eckert moved to adjourn the meeting. Second by S. Campbell.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.