

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
August 10, 2022

I. Attendance/Call to Order

The meeting was called to order at 7:00PM by Chair M. Meyer. M. Meyer led the HPC in the Pledge of Allegiance.

Board Members

Campbell, S.	<u>X</u>
Chaves Yates, C.	<u>X</u>
Eckert, E.	<u>X</u>
Kacala, J.	<u>exc.</u>
Keefe, J. (Vice Chair)	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Stonebraker, N. (Alt.)	<u>exc.</u>
Russ, M. (Alt.)	<u>X</u>
Marshall, S (Code Enforcement)	<u>X</u>
Allein, J (Planning Commission Liaison)	<u>X</u>
Eckert, E. (Secretary)	<u>X</u>

Roll call indicated that five (5) voting members were present, and a quorum existed.

II. Public Hearings

a. 5647 Broadway (Heat House Studios) – Martin Whiteford – Signage

Mr. Whiteford was not present at the meeting.

MOTION: E. Eckert made a motion to table the application until next meeting. Second by S. Campbell.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.

III. Approval of Meeting Minutes

a. *July 13, 2022 (Regular Meeting)*

MOTION: S. Campbell made a motion to approve the minutes as amended. Second by M. Meyer.

MOTION APPROVED: In a vote of four (4) ayes to zero (0) nays. C. Chaves Yates abstained from voting because she was not present at the last meeting.

IV. Administrative Matters

a. Public comment on matters of interest

b. New property issues

- i. 40 Church Street – Gravel driveway looks to be in process of being replaced with paving. COA required.

c. Ongoing property issues

- i. 5622 Broadway – *Due back in court in September.*

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- ii. 5413 Broadway (Picasso's Pizza) – *Due back in court in September. Mike DiGiore from Picasso's was present at the meeting. The HPC discussed the previous agreement on the LED signboard and that the window graphics must have a COA.*
 - iii. 5500 Broadway (☒♥ Massage) – *No update.*
 - iv. 77 Central Ave. – *S. Marshall stated that the work is nearly complete. He will check in with the property owner.*
 - v. 81 Central Ave – *S. Marshall stated that the work is nearly complete. He will check in with the property owner.*
 - vi. 25 Central Ave – *S. Marshall to stop by and discuss work that needs to be done. COA will be required.*
 - vii. 5558 Broadway – *Building Department is tracking.*
 - viii. 5482 Broadway – *Building Department is tracking this one – COA required for new fence.*
 - ix. Town Hall – *No update.*
 - x. 5497 Broadway (Masonic Temple) – *S. Marshall to contact owner.*
- d. Communications/Reports
- i. Liaison to the Village Board / Representation at Village Board Meetings – *M. Meyer attended 8/8/22 Village Board Meeting. He updated the HPC on the Village Historian search, Vision Committee and Fireman's Park Improvements.*
 - ii. Model Law/Village Code Committee – *Committee to put together letter of support for the Village Board – aiming to deliver with document for the 8/22/22 Village Board Meeting. Committee targeting the 9/12/22 Village Board meeting to discuss with Village Board.*
 - iii. Zoning Code Committee – *Next public meeting is 8/18/22 at 4:30pm.*
- e. Treasurer's Report – *No update.*
- f. Village Newsletter – *Brainstorm for next newsletter – possibly announcement of new HPC Code.*

V. Old Business:

- a. Training Opportunities – *The HPC receives e-mails from NAPC and PBN – training opportunities are available constantly from these two organizations .Statewide Preservation Conference is coming up in September.*
- b. HPC Membership – *The HPC discussed the current opening on the commission. E. Eckert to ask the Clerk-Treasurer's office to advertise for interest for alternate members for the HPC.*
- c. PBN – Broadway Historic District Tour – August 20th – *C. Chaves Yates to join Christiana and Tabitha for walking tour.*
- d. Annual Hull Family Home & Farmstead Fundraiser – August 20th

VI. New Business

- a. Assemblymember Monica Wallace is encouraging local governments to participate in her Mural Program. M. Meyer printed out some information on murals in historic districts for the HPC members. Any murals proposed within the historic district would be subject to the HPC's review for a COA.

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VII. Next Meeting: September 14, 2022 @ 7:00pm.

VIII. Adjourn (8:00pm)

MOTION: S. Campbell moved to adjourn the meeting. Second by E. Eckert.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays.