

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
November 9, 2022

I. Attendance/Call to Order

The meeting was called to order at 7:00PM by Chair M. Meyer. J. Budzinski led the HPC in the Pledge of Allegiance.

Board Members

Budzinski, J. (Village Historian)	<u>X</u>
Campbell, S.	<u>X</u>
Chaves Yates, C.	<u>X</u>
Eckert, E. (+ Secretary)	<u>X</u>
Kacala, J.	<u>X</u>
Keefe, J. (Vice Chair)	<u>exc.</u>
Meyer, M. (Chair)	<u>X</u>
Stonebraker, N. (Alt.)	<u>X</u>
Russ, M. (Alt.)	<u>exc.</u>
Marshall, S (Code Enforcement)	<u>X</u>
Allein, J (Planning Commission Liaison)	<u>exc.</u>

Roll call indicated that seven (7) voting members were present, and a quorum existed.

II. Public Hearings

a. 5500 Broadway (📍♥ Massage) – Lynette Stachewicz – Signage

Ms. Stachewicz was not present at the meeting. The HPC discussed the application as presented. J. Budzinski stated that the signage is reversible. E

MOTION: C. Chaves Yates made a motion to approve the COA as amended. Second E. Eckert.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

Justification: The approved COA includes signage that follows the Signage & Design Guidelines and is also removeable without damaging the building. The sign is compatible with the massing, size, scale and architectural features of the property.

b. 11 West Main Street (Bloomsbury Lane Toy Shoppe) – Crystal Newman – Signage

Ms. Newman was present at the meeting. She explained plans to move one of her existing signs to her new location down the street. No other discussion.

MOTION: E. Eckert made a motion to approve COA as presented. Second by S. Campbell.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

Justification: The approved COA includes signage that follows the Signage & Design Guidelines. The sign is compatible with the massing, size, scale and architectural features of the property.

III. Approval of Meeting Minutes

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a. *October 12, 2022 (Regular Meeting)*

MOTION: S. Campbell made a motion to approve the minutes as presented. Second by M. Meyer.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

IV. Administrative Matters

a. Public comment on matters of interest - *None*

b. New property issues – *None*

c. Ongoing property issues

- i. 5622 Broadway – *No update.*
- ii. 5500 Broadway (☒♥ Massage) – *COA was approved.*
- iii. 77 Central Ave. – *No update.*
- iv. 81 Central Ave – *No update.*
- v. 25 Central Ave – *Confirmed that the business was awarded the Storefront Revitalization Grant. Will address again in 2023.*
- vi. 5558 Broadway – *No update.*
- vii. Town Hall – *No update.*
- viii. 5497 Broadway (Masonic Temple) – *No update.*

d. Communications/Reports

- i. Liaison to the Village Board / Representation at Village Board Meetings – *S. Campbell attended the 10/24 Village Board Meeting. She reported back that the new Village website is live and that the HPC's letter to the board regarding the mural project was filed. S. Campbell, C. Chaves Yates and E. Eckert to attend 11/28 Village Board Meeting.*
 - ii. Model Law/Village Code Committee – *Work session to be scheduled prior to the 11/28 Village Board Meeting.*
 - iii. Zoning Code Committee – *Next public meeting is 11/29/22 – signage to be discussed.*
 - iv. Village's 175th Anniversary Committee – *S. Campbell has joined the Committee – 175th Anniversary is in 2024. She discussed some of the preliminary ideas for the year-long celebration with the HPC. J. Budzinski also discussed some ideas related to the history of the village and historic homes.*
- e. Treasurer's Report – *No update.*
- f. Village Newsletter – *C. Chaves Yates wrote about the PBN Tour of the Broadway National Register District that she attended in August to be included in the newsletter.*

V. Old Business:

- a. Training Opportunities – *Ongoing opportunities discussed. E. Eckert to contact NAPC to add J. Budzinski to the e-mail list.*
- b. Village Employees – Sexual Harassment Prevention Training
 - i. Tuesday, Sept. 20 from 6:30-9:30pm – *S. Campbell, N. Stonebraker and E. Eckert attended.*
 - ii. Monday, Nov. 28 from 6:30-9:30pm – *All HPC members are required to attend this training.*

VI. New Business

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- a. Erie County Storefront Revitalization Grant – *Several village businesses were awarded grants which will be executed in 2023.*

VII. Next Meeting: December 14, 2022 @ 7:00pm.

VIII. Adjourn (7:55pm)

MOTION: E. Eckert moved to adjourn the meeting. Second by S. Campbell.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.