
Village of Lancaster
Historic Preservation Commission

Lancaster Municipal Building • 5423 Broadway • Lancaster, NY 14086 • www.villageoflancasterhpc.com

MEETING MINUTES

November 9, 2023

I. Attendance/Call to Order

The meeting was called to order at 7:01PM by Chair M. Meyer. Chair M. Meyer led the HPC in the Pledge of Allegiance.

Board Members

Budzinski, J. (Village Historian)	<u>X</u>
Campbell, S.	<u>X</u>
Chaves Yates, C.	<u>X</u>
Eckert, E. (+ Secretary)	<u>X</u>
Kacala, J.	<u>exc.</u>
Keefe, J. (Vice Chair)	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Stonebraker, N. (Alt.)	<u>X</u>
Wells, N (Alt.)	<u>X</u>
Marshall, S (Code Enforcement)	<u>exc.</u>
Allein, J (Planning Commission Liaison)	<u>X</u>

Roll call indicated that seven (7) voting members were present, and a quorum existed.

II. Public Hearings

a. 11 West Main Street (Lilly Belle Meads) – Joe & Patricia Marshall – Façade Improvements

Ms. Marshall was present at the meeting. She described plans for the project – a replacement door to match the other doors on the building, replacement soffit lights on the entire building and replacement gooseneck lights above the business sign. The HPC discussed the implications of these changes. There was no other discussion.

MOTION: C. Chaves Yates made a motion to approve the COA as presented. Second by J. Budzinski.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

Justification: The new work follows the Secretary of the Interior's Standards for Rehabilitation, Number 9 – The new work is compatible with the massing, size, scale and architectural features to protect the historic integrity of the property and its environment and #10 – New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

III. Approval of Meeting Minutes

a. *October 11, 2023 (Regular Meeting)*

MOTION: M. Meyer made a motion to approve the minutes as amended. Second by S. Campbell.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays. J. Budzinski abstained from voting because he was absent at the last meeting.

IV. Administrative Matters

- a. Public comment on matters of interest - *None*
- b. New property issues - *None*

Village of Lancaster
Historic Preservation Commission

Lancaster Municipal Building ◻ 5423 Broadway ◻ Lancaster, NY 14086 ◻ www.villageoflancasterhpc.com

- c. Ongoing property issues – *No report was received prior to the meeting from Code Enforcement.*
 - i. 5622 Broadway – *Court date was rescheduled to 11/21/23.*
 - ii. 81 Central Ave – *No update.*
 - iii. Town Hall* – *No update.*
 - iv. 5497 Broadway* (Masonic Temple) – *No update.*
 - v. 5440 Broadway* (Depew-Lancaster Boys and Girls Club) – *No update*
- d. Communications/Reports
 - i. Village Board – *J. Budzinski attended a Village Board meeting in October. He reported updates to the Commission. The Village Board would like to discuss the Mural Guidelines with the Committee. S. Campbell and M. Meyer will attend in November.*
 - ii. Village's 175th Anniversary Committee – *S. Campbell stated that the schedule of events will be released with the new Village Newsletter in November.*
- e. Treasurer's Report – *No update.*
- f. Village Newsletter – *No update.*
- g. HPC administration
 - i. Training
 - 1. Village Employees Sexual Harassment Training
 - a. Saturday, November 4 from 8:00 – 10:00am
 - 2. NAPC Webinar – The ABCs of Historic Designation (November 16 @ 1pm)

V. Old Business:

- a. Village of Lancaster NY Forward Local Planning Committee (<https://www.lancasternyforward.com/>)
 - i. Committee had their final meeting and made final recommendations to NYS. No timetable on state decisions.
- b. HPC Signage Guidelines Revisions – *No update.*

VI. New Business

- a. NYS DOT, Federal Highway Commission and Local CLGs Public Comments
 - i. The public comment period ends December 8. There are no projects on the website that pertain to the Historic District in Lancaster.

VII. Next Meeting: December 13, 2023 @ 7:00pm.

VIII. Adjourn (7:29pm)

MOTION: E, Eckert moved to adjourn the meeting. Second by M. Meyer.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.