

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
September 13, 2023

I. Attendance/Call to Order

The meeting was called to order at 7:00PM by Chair M. Meyer. Chair M. Meyer led the HPC in the Pledge of Allegiance.

Board Members

Budzinski, J. (Village Historian)	<u>X</u>
Campbell, S.	<u>X</u>
Chaves Yates, C.	<u>X</u>
Eckert, E. (+ Secretary)	<u>X</u>
Kacala, J.	<u>X</u>
Keefe, J. (Vice Chair)	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Stonebraker, N. (Alt.)	<u>X</u>
Marshall, S (Code Enforcement)	<u>X</u>
Allein, J (Planning Commission Liaison)	<u>X</u>

Roll call indicated that seven (7) voting members were present, and a quorum existed.

II. Public Hearings

- a. 5600 Broadway – Cassie & Vincent Marino – New eave on accessory structure revision
Mrs. Marino was present at the meeting. She explained that the new drawings show that the proposed eave is going to increase in size from what was originally proposed. The HPC discussed the changes and the addition. There was no opposition to the changes.
MOTION: M. Meyer made a motion to approve the COA as presented. Second by J. Kacala.
MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.
Justification: The new work follows the Secretary of the Interior’s Standards for Rehabilitation, Number 9 – The new work is compatible with the massing, size, scale and architectural features to protect the historic integrity of the property and its environment.
- b. 11 West Main Street (Precious Cargo Plant Shop) – Wesley Mesanovic – New sign
Mr. Mesanovic was present at the meeting. He explained the proposal for a new white-enameled aluminum sign attached to the front of the roof at his business. M. Meyer clarified that the proposal does not include lighting. There was no other discussion.
MOTION: S. Campbell made a motion to approve the COA as presented. Second by J. Keefe.
MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.
Justification: The new work follows the Secretary of the Interior’s Standards for Rehabilitation, Number 9 – The new work is compatible with the massing, size, scale and architectural features to protect the historic integrity of the property and its environment and #10 – New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form

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and integrity of the historic property and its environment would be unimpaired. The design of the sign also falls within the HPC's Signage Guidelines.

c. 43 Central Avenue – Bill Severyn – New sign

Mr. Severyn was present at the meeting. He explained plans to replace the existing signage with new signage at the property. The new signage design that was preferred by the HPC was Option 1. There will also be 3 gooseneck lights added to illuminate the signage. There was no other discussion.

MOTION: E. Eckert made a motion to approve the COA as presented. Second by J. Budzinski.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

Justification: The new work follows the Secretary of the Interior's Standards for Rehabilitation, Number 10 – New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired. The design of the sign also falls within the HPC's Signage Guidelines.

III. Approval of Meeting Minutes

a. *August 9, 2023 (Regular Meeting)*

MOTION: J. Budzinski made a motion to approve the minutes as amended. Second by M. Meyer.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays. C. Chaves Yates abstained from voting as she was absent at the last meeting.

IV. Administrative Matters

a. Public comment on matters of interest

- i. Mike from Picasso's Pizza was present at the meeting. He asked the HPC to consider allowing holiday lights along the roof lines in Buffalo Bills colors. He stated that the lights would turn off 1 hour after closing and would stay up for the entirety of the football season. The HPC discussed that holiday lights don't really fall under the HPCs purview but that the HPC appreciates the business owner's consideration for the historic district guidelines.
- ii. E. Eckert announced that the mural in Cayuga Creek Park will be completed next week. There will be a small unveiling ceremony Thursday, September 21.

b. New property issues - *None*

c. Ongoing property issues

- i. 5622 Broadway – *Court date next week.*
- ii. 81 Central Ave – *S. Marshall sent a new citation to the property owner.*
- iii. Town Hall* – *No update.*
- iv. 5497 Broadway* (Masonic Temple) – *No update.*
- v. 5441 Broadway (Fowler & Volker) – *Sign was replaced in kind.*
- vi. 5440 Broadway* (Depew-Lancaster Boys and Girls Club) – *No update*

d. Communications/Reports

- i. Liaison to the Village Board / Representation at Village Board Meetings – *C. Chaves Yates attended a Village Board meeting at the end of August. She told the HPC that the Village will be discontinuing the "Central Business District" designation and that the Village Board is awaiting the HPCs Mural Guidelines. J. Kacala will attend a Village Board meeting in September. J. Budzinski will attend a Village Board meeting in October.*

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- ii. Village's 175th Anniversary Committee – *No update.*
- iii. HPC Mural Guidelines Committee – *M. Meyer, S. Campbell and E. Eckert will meet prior to the next HPC meeting to put together a draft of the HPC Mural Guidelines.*
- e. Treasurer's Report – *No update.*
- f. Village Newsletter (November) – *E. Eckert will send "All About Windows – Part II" to the mayor for inclusion in the November newsletter.*
- g. HPC administration
 - i. Training
 - 1. Village Employees Sexual Harassment Training
 - a. Saturday, November 4 from 8:00 – 10:00am
 - 2. 2023 HPC Roundtable
 - a. Session #4 – Wednesday September 27 at 6:00pm Carnegie Art Center, North Tonawanda
 - 3. NAPC Virtual Summer Short Course – August 23 & 24
 - a. Members that watched/attended the virtual seminar discussed some interesting points with the HPC. Sessions are recorded, if anyone needs training hours, these would be applicable.

V. Old Business:

- a. Village of Lancaster NY Forward Local Planning Committee (<https://www.lancasternyforward.com/>)
 - i. Public survey on the website expires on Friday
- b. HPC Membership – Alternate Position – *Nick Wells was present at the meeting. The HPC met him and discussed the alternate position.*

MOTION: C. Chaves Yates made a motion to recommend Nick Wells be appointed as an alternate for the HPC. Second by J. Kacala.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.
- c. Fireman's Park – *S. Marshall updated the HPC on progress. The work is under construction.*

VI. New Business - none

VII. Next Meeting: October 11, 2023 @ 7:00pm.

VIII. Adjourn (8:10pm)

- MOTION: S. Campbell moved to adjourn the meeting. Second by J. Budzinski
- MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.