

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
October 12, 2022

I. Attendance/Call to Order

The meeting was called to order at 7:00PM by Chair M. Meyer. J. Keefe led the HPC in the Pledge of Allegiance.

Board Members

Campbell, S.	<u>X</u>
Chaves Yates, C.	<u>X</u>
Eckert, E. (+ Secretary)	<u>X</u>
Kacala, J.	<u>exc.</u>
Keefe, J. (Vice Chair)	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Stonebraker, N. (Alt.)	<u>X</u>
Russ, M. (Alt.)	<u>exc.</u>
Budzinski, J. (Village Historian)	<u>X</u>
Marshall, S (Code Enforcement)	<u>X</u>
Allein, J (Planning Commission Liaison)	<u>X</u>

Roll call indicated that six (6) voting members were present, and a quorum existed. As of the meeting date, Village Historian Jeff Budzinski had been recommended to the Village Board to join the Commission as a voting member, but had not been appointed by the Village Board.

II. Public Hearings

a. 5500 Broadway (📍♥ Massage) – Lynette Stachewicz – Signage

Ms. Stachewicz was not present at the meeting. The HPC discussed that the application was incomplete and did not include images of the signage.

MOTION: N. Stonebraker made a motion to table the COA hearing. Second S. Campbell.

MOTION TABLED: In a vote of six (6) ayes to zero (0) nays.

b. 11 West Main Street, Ste. 600 (Precious Cargo Plant Shop) – Wesley Mesanovic – Signage

Mr. Mesanovic was present at the meeting. He explained plans for a mounted sign at the business. M. Meyer asked if there was any lighting included – Mr. Mesanovic stated that there is not. No other discussion.

MOTION: E. Eckert made a motion to approve COA as presented. Second by S. Campbell.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

Justification: The approved COA includes signage that follows the Signage & Design Guidelines. The sign is compatible with the massing, size, scale and architectural features of the property.

c. 5601 Broadway – Nick Pionessa – Replacement Fence

Mr. Pionessa was present at the meeting. The Commission discussed that the COA was for a replacement fence and does not require a COA. The replacement fence will match the existing fence in height, style

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and material.

MOTION: M. Meyer made a motion to refund the applicant his COA Fee as the work does not require a COA. Second by C. Chaves Yates.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

d. 42 Aurora St. (The Black Sheep) – Shannon McNichol – Replacement Roof

Ms. McNichol was not present at the meeting. The Commission discussed that the COA was for a replacement roof and does not require a COA. E. Eckert to contact applicant and verify that the replacement is “replacement in kind” – as the existing roof is asphalt shingle. *Update 10/14/22, applicant contacted E. Eckert - Existing roof verified to be asphalt shingle and replacement to be asphalt shingle, therefore no COA is required.*

MOTION: M. Meyer made a motion to refund the applicant his COA Fee as the work does not require a COA. Second by S. Campbell.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

III. Approval of Meeting Minutes

a. *September 14, 2022 (Regular Meeting)*

MOTION: S. Campbell made a motion to approve the minutes as amended. Second by N. Stonebraker.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

IV. Administrative Matters

a. Public comment on matters of interest

- i. J. Keefe asked about the new park at Cayuga Creek and whether it was located within the historic district. The Commission discussed the early design and that the HPC was never consulted throughout the design.

b. New property issues

c. Ongoing property issues

- i. 5622 Broadway – *The property owner was in attendance and discussed with the Commission his plans to reconstruct the porch and various other repairs to the building that are required due to lack of maintenance through the years. The Commission discussed which items will require a COA. The property owner told the Commission that he plans to submit for a COA for the December meeting.*
- ii. 5413 Broadway (Picasso’s Pizza) – *S. Marshall reported that the window graphics have been removed at this time.*
- iii. 5500 Broadway (☎♥ Massage) – *Submitted an incomplete COA Application but is not in attendance at the meeting. COA hearing was tabled.*
- iv. 77 Central Ave. – *No update.*
- v. 81 Central Ave – *No update.*
- vi. 25 Central Ave – *No update.*
- vii. 5558 Broadway – *No update.*
- viii. Town Hall – *No update.*
- ix. 5497 Broadway (Masonic Temple) – *No update.*

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- d. Communications/Reports
 - i. Liaison to the Village Board / Representation at Village Board Meetings – *M. Meyer sent several letters previously discussed to the Village Board. S. Campbell to attend 10/24 Village Board Meeting.*
 - ii. Model Law/Village Code Committee – *Letter of support sent the Village Board. Committee to schedule a work session with Village Board.*
 - iii. Zoning Code Committee – *Next public meeting is 10/25/22.*
- e. Treasurer’s Report – *No update.*
- f. Village Newsletter – *C. Chaves Yates to write piece for the newsletter about the PBN Tour of the Broadway National Register District that she attended in August.*

V. Old Business:

- a. Training Opportunities – *Ongoing opportunities discussed.*
- b. HPC Membership – *Jeff Budzinski, the new Village Historian has been recommended to join the Commission to the Village Board.*
- c. Village Employees – Sexual Harassment Prevention Training
 - i. Tuesday, Sept. 20 from 6:30-9:30pm – *S. Campbell, N. Stonebraker and E. Eckert attended.*
 - ii. Monday, Nov. 28 from 6:30-9:30pm – *All HPC members are required to attend this training.*

VI. New Business - None

VII. Next Meeting: November 9, 2022 @ 7:00pm.

VIII. Adjourn (8:05pm)

MOTION: S. Campbell moved to adjourn the meeting. Second by E. Eckert.
MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.