
Village of Lancaster
Historic Preservation Commission

Lancaster Municipal Building • 5423 Broadway • Lancaster, NY 14086 • www.villageoflancasterhpc.com

MEETING MINUTES

October 9, 2024

I. Attendance/Call to Order

The meeting was called to order at 7:00PM by Chair M. Meyer. M. Meyer led the HPC in the Pledge of Allegiance.

Board Members

Budzinski, J. (Village Historian)	<u>X</u>
Campbell, S.	<u>X</u>
Chaves Yates, C.	<u>exc.</u>
Eckert, E. (+ Secretary)	<u>X</u>
Kacala, J.	<u>exc.</u>
Keefe, J. (Vice Chair)	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Stonebraker, N. (Alt.)	<u>exc.</u>
Wells, N (Alt.)	<u>X</u>
Allein, J (Planning Commission Liaison)	<u>exc.</u>
Fischione, M (Code Enforcement Officer)	<u>X</u>

Roll call indicated that six (6) voting members were present, and a quorum existed.

II. Public Hearings

a. 25 Central Avenue (Valint's Meats) – Adam Schiller – Exterior Patio Area

Mr. Schiller was present at the meeting. He proposed work related to a new exterior patio area within the entrance alcove of his business. The work is all reversible and will be built over top the existing concrete. N. Wells asked if there would be a gate separating the walkway from the new patio – Mr. Schiller exclaimed that it will be open with a small step. There was no other discussion.

MOTION: J. Budzinski made a motion to approve the COA as presented. Second by S. Campbell.

MOTION APPROVED: In a vote of five (5) ayes to zero (0) nays. J. Keefe abstained from voting, as he is a tenant in the building.

Justification: This work is compatible with the historic district per the Secretary of the Interior's Standards for Rehabilitation, Number 10 – New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

b. 43 Central Avenue – Bill Severyn – New sign (existing COA extension)

M. Fischione explained that the work has not been completed and will need the approved COA to be granted a 1 year extension. There was no discussion.

MOTION: M. Meyer made a motion to extend the COA approval (from 9/13/2023) by 1 year. Second by S. Campbell.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

III. Approval of Meeting Minutes

a. *September 11, 2024 (Regular Meeting)*

MOTION: S. Campbell made a motion to approve the minutes as amended. Second by M. Meyer.

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MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

IV. Administrative Matters

- a. Public comment on matters of interest
 - i. Tom Sweeney was present at the meeting. He discussed plans for some future exterior improvements to the former Save-A-Lot building, as the tenants will be changing. He and his tenants will submit COA applications as needed for these changes and signage.
- b. New property issues – none
- c. Ongoing property issues –
 - i. 5622 Broadway* – *Property Issues are currently in the Court System. No update.*
 - ii. 81 Central Ave* – *Property Issues are currently in the Court System. No update*
 - iii. .5497 Broadway (Masonic Temple) – *Building has been sold.*
 - iv. 5440 Broadway (Depew-Lancaster Boys and Girls Club) – *awarded NY Forward Grant funds. Code Enforcement has been in contact with property owner.*
- d. Communications/Reports
 - i. Village Board – *S. Campbell attended the 9/23 Village Board Meeting. J. Budzinski will attend a Board Meeting in October.*
 - ii. Village's 175th Anniversary Committee – *S. Campbell updated the HPC on events.*
- e. Treasurer's Report – *none*
- f. Village Newsletter (November) – *Nothing submitted.*
- g. HPC administration
 - i. Training – *4 hours + VOL Sexual Harassment Training due at the end of 2024*
 - 1. Sexual Harassment Prevention Training – *If you have a certificate from NYS Sexual Harassment Prevention Training from your regular job, you may submit to Village of Lancaster in lieu of attending.*
 - 2. National Association of Preservation Commissions (NAPCommissions.org) – *Protecting Historic Cemeteries Webinar – October 9th @ 1pm*
 - 3. National Trust for Historic Preservation (Savingplaces.org)

V. Old Business - none

VI. New Business – none

VII. Next Meeting: November 13, 2024 @ 7:00pm.

VIII. Adjourn (7:42pm)

MOTION: E. Eckert moved to adjourn the meeting. Second by J. Budzinski.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.