
Village of Lancaster
Historic Preservation Commission

Lancaster Municipal Building • 5423 Broadway • Lancaster, NY 14086 • www.villageoflancasterhpc.com

MEETING MINUTES

January 10, 2024

I. Attendance/Call to Order

The meeting was called to order at 6:58PM by Chair M. Meyer. J. Keefe led the HPC in the Pledge of Allegiance.

Board Members

Budzinski, J. (Village Historian)	<u>X</u>
Campbell, S.	<u>X</u>
Chaves Yates, C.	<u>X</u>
Eckert, E. (+ Secretary)	<u>X</u>
Kacala, J.	<u>exc.</u>
Keefe, J. (Vice Chair)	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Stonebraker, N. (Alt.)	<u>X</u>
Wells, N (Alt.)	<u>X</u>

Allein, J (Planning Commission Liaison) abs.

Roll call indicated that seven (7) voting members were present, and a quorum existed.

II. Public Hearings

III. Approval of Meeting Minutes

a. December 13, 2023 (Regular Meeting)

MOTION: S, Campbell made a motion to approve the minutes as presented. Second by N. Stonebraker.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

IV. Administrative Matters

a. Public comment on matters of interest - *None*

b. New property issues - *None*

c. Ongoing property issues – *There is not currently a Village Code Official, all issues should be reported to Matt Fischione in the Building Department for the time being.*

i. 5622 Broadway – *No update.*

ii. 81 Central Ave – *No update.*

iii. Town Hall* – *No update.*

iv. 5497 Broadway (Masonic Temple) – *No update.*

v. 5440 Broadway* (Depew-Lancaster Boys and Girls Club) – *No update*

d. Communications/Reports

i. Village Board – *N. Stonebraker attended the January 8 Village Board Meeting. J. Kacala will attend in February.*

ii. Village's 175th Anniversary Committee – *S. Campbell updated the HPC on events. There is a section on the Village Website with information about all the events.*

e. Treasurer's Report – *No update.*

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- f. Village Newsletter – *No update.*
- g. HPC administration
 - i. Training – *4 hours + VOL Sexual Harassment Training due at the end of 2024*
 - 1. The ABCs of Historic Designation, Part 2 – January 11 @ 1pm (coupon code:ALLIANCE)

V. Old Business:

- a. HPC Signage Guidelines Revisions – *E. Eckert will send our revised via email. To be discussed next meeting.*

VI. New Business

- a. 2024 Organizational Calendar – *The HPC assigned months for Village Board meeting attendance, discussed Newsletter topics, CLG grant ideas and Preservation Month ideas.*

VII. Next Meeting: February 14, 2024 @ 7:00pm.

VIII. Adjourn (7:32pm)

MOTION: J. Budzinski moved to adjourn the meeting. Second by E. Eckert.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.