

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
May 12, 2021

I. Attendance/Call to Order

The meeting was called to order at 7:00PM by Chair M. Meyer. M. Meyer led the HPC in the Pledge of Allegiance.

Board Members

Campbell, S.	<u>X</u>
Chaves Yates, C.	<u>arrived 7:07pm</u>
Eckert, E.	<u>X</u>
Kacala, J.	<u>abs.</u>
Keefe, J. (Vice Chair)	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Mikula, E.	<u>X</u>
Stonebraker, N. (Alt.)	<u>X</u>
Russ, M. (Alt.)	<u>exc.</u>
Allein, J (Planning Commission Liaison)	<u>X</u>
Marshall, S. (Code Enforcement Officer)	<u>exc.</u>
Eckert, E. (Secretary)	<u>X</u>

Roll call indicated that six (6) voting members were present and a quorum existed.

II. Public Hearings

a. 34 Central Avenue (Long Weekend) – Alexandria Frandina – Signage

Ms. Frandina was present at the meeting. She explained how she opened the business last year in the height of the pandemic, which is why she hadn't come to the HPC for a COA for her business signage. The new sign is painted over the existing signboard that was at the business. There was no discussion. MOTION: E. Eckert made a motion to approve the COA as presented. Second by S. Campbell.

MOTION APPROVED: In a vote of six (6) ayes.

Justification: The proposed signage is compatible with the Signage Guidelines and the aesthetic of the historic district.

III. Approval of Meeting Minutes

a. *April 14, 2021 (Regular Meeting)*

MOTION: E. Mikula made a motion to approve the minutes as submitted. Second by S. Campbell.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

IV. Administrative Matters

a. Public comment on matters of interest

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- i. Tommy Sweeney was present at the meeting. He updated the HPC on the Phase I Construction for the Lancaster Village Center Development on West Main Street. He expects the building to be complete in November 2021.
 - ii. The property owners of 5512 Broadway- Ashley and Steven Kohlhagen, who recently purchased the property, were in attendance. They discussed their plans to renovate/rehab the house which is in a bit of disrepair and introduced themselves to the Commission.
- b. New property issues
 - i. 5558 Broadway – the roof has been under construction/being replaced for a long time.
 - ii. Broadway – Temporary signs at Broadway and Legion Pkwy for Elks Club Cruise Nights and various events.
- c. Ongoing property issues
 - i. 5622 Broadway – *No update.*
 - ii. 5500 Broadway (☒♥ Massage) – *No update.*
 - iii. 77 Central Ave. – *No update.*
 - iv. 81 Central Ave – *No update.*
 - v. 25 Central Ave – *No update.*
 - vi. 5572 Broadway – *No update.*
 - vii. 5481 Broadway – *No update.*
 - viii. Central Avenue Dumpster Enclosure – *J. Keefe stated that the dumpster has been cleaned out, and there's a new sign about dumping*
- d. Communications/Reports
 - i. E. Eckert stated that the HPC's 2021-22 subscription for the National Alliance of Preservation Commissions has been renewed. All members should be getting the digital newsletter to their village emails.
- e. Treasurer's Report
 - i. A printout of the 2021-2022 Budget was provided to the commission members.
- f. Village Newsletter
 - i. Preservation Month Award to the Town of Lancaster for the Historical Society Museum. E. Eckert to write up something to send to the Village Clerk's Office

V. Old Business:

- a. Model Landmarks Preservation Local Law for New York State Municipalities – *The Village has an ad out for applications for Village Attorney. HPC to revisit the local law once that position is sorted out.*
- b. CLG Grant Application 2021 – *No action.*
- c. Preservation Month – *The HPC will present the Town of Lancaster with a plaque for the Stewardship of a Historic Property for their work at the Historical Society Museum at 40 Clark Street at the June meeting. M. Meyer sent a press release to the Village and invited a representative from the Town to attend the meeting.*

VI. New Business

- a. NAPC Preservation Month Seminars online - Free training seminars available for HPC members.

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VII. Next Meeting: June 9, 2021 @ 7:00pm.

VIII. Adjourn

MOTION: E. Eckert moved to adjourn the meeting. Second by S. Campbell.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.