

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
November 10, 2021

I. Attendance/Call to Order

The meeting was called to order at 7:00PM by Acting Chair J. Keefe. J. Keefe led the HPC in the Pledge of Allegiance.

Board Members

Campbell, S.	<u>X</u>
Chaves Yates, C.	<u>X</u>
Eckert, E.	<u>X</u>
Kacala, J.	<u>X</u>
Keefe, J. (Acting Chair)	<u>X</u>
Meyer, M. (Chair)	<u>exc.</u>
Mikula, E.	<u>X</u>
Stonebraker, N. (Alt.)	<u>X</u>
Russ, M. (Alt.)	<u>exc.</u>
Allein, J (Planning Commission Liaison)	<u>X</u>
Marshall, S. (Code Enforcement Officer)	<u>exc.</u>
Eckert, E. (Secretary)	<u>X</u>

Roll call indicated that seven (7) voting members were present and a quorum existed.

II. Public Hearings

a. 5429 Broadway (Parkway Digital) – Chris Reilley – Window Signage

Mr. Reilley was present at the meeting. He apologized for the installation of the window graphics without a COA. He explained the graphics and where they are located on the storefront at the building.

Additionally, there are graphics on a one-way window on the side of the building. The Commission discussed the interior improvements that Mr. Reilley has made in the building. There was no other discussion.

MOTION: S. Campbell made a motion to approve the application as presented. Second by J. Kacala.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

Justification: The new signage is easily reversible and is compatible with the building and aesthetic of the historic district.

III. Approval of Meeting Minutes

a. *October 13, 2021 (Regular Meeting)*

MOTION: E. Mikula made a motion to approve the minutes as amended. Second by S. Campbell.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

IV. Administrative Matters

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

- a. Public comment on matters of interest
 - i. J. Allein notified the Commission of the Erie County – Storefront Grants Program. He will forward along the e-mail to the Commission.
- b. New property issues
 - i. J. Keefe stated that the Town Hall building needs painting and exterior maintenance. The HPC should draft a letter to the Town urging improvements at the historic building.
- c. Ongoing property issues

S. Marshall was not present at the meeting. The HPC asked that when he is not able to attend meetings, he provides a report regarding the ongoing property issues prior to the meeting. The HPC discussed the long list of ongoing property issues and the lack of action on these properties.

 - i. 5622 Broadway – *No update.*
 - ii. 5500 Broadway (☎♥ Massage) – *No update.*
 - iii. 77 Central Ave. – *No update.*
 - iv. 81 Central Ave – *No update.*
 - v. 25 Central Ave – *No update.*
 - vi. 5572 Broadway – *No update.*
 - vii. 42 Aurora St. (Black Sheep) – *Sign has been removed.*
 - viii. 5558 Broadway – *No update.*
 - ix. 5413 Broadway (Picasso’s Pizza) – *No update.*
 - x. 5482 Broadway – *No update.*
 - xi. Broadway and Pac Way – *Sign has been removed.*
 - xii. Clark St. Parking Lot Dumpsters – *Have been cleaned up.*
 - xiii. 5429 Broadway (Parkway Digital) – *Appeared today for COA for window graphics.*
- d. Communications/Reports
 - i. Liaison to the Village Board / Representation at Village Board Meetings – *E. Eckert attended October 25 Board Meeting. N. Stonebraker to attend November 22.*
 - ii. Model Law/Village Code Committee – *The Committee is done meeting with A. Herdzik to revise the Model Law. The HPC is awaiting the final draft from the Village Attorney.*
 - iii. Zoning Code Committee – HPC Representation – *Next meeting November 11 from 6:30-8:00pm*
- e. Treasurer’s Report - *none*
- f. Village Newsletter – *The HPC discussed writing a piece for the Spring 2022 Village Newsletter regarding the need for COAs in anticipation for spring construction. E. Eckert to write.*

V. Old Business:

- a. Training Opportunities
 - i. Statewide Preservation Conference (virtual) – November 16 -18
 - ii. Preservation Buffalo Niagara – Homeowner Tax Credit Workshop – November 17
- b. Lancaster Village Center Tour – *Commission members toured the first phase prior to the meeting tonight. Will discuss another tour upon completion.*

VI. New Business - none

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

VII. Next Meeting: December 8, 2021 @ 7:00pm.

VIII. Adjourn (7:45pm)

MOTION: E. Mikula moved to adjourn the meeting. Second by C. Chaves Yates.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.