
Village of Lancaster
Historic Preservation Commission

Lancaster Municipal Building • 5423 Broadway • Lancaster, NY 14086 • www.villageoflancasterhpc.com

MEETING MINUTES

March 13, 2024

I. Attendance/Call to Order

The meeting was called to order at 7:01PM by Chair M. Meyer. M. Meyer led the HPC in the Pledge of Allegiance.

Board Members

Budzinski, J. (Village Historian)	X
Campbell, S.	X
Chaves Yates, C.	X
Eckert, E. (+ Secretary)	X
Kacala, J.	X
Keefe, J. (Vice Chair)	X
Meyer, M. (Chair)	X
Stonebraker, N. (Alt.)	X
Wells, N (Alt.)	X
Allein, J (Planning Commission Liaison)	X

Village Trustee Cynthia Maciejewski and Matt Fischione, Code Enforcement Officer were also in attendance. Roll call indicated that seven (7) voting members were present, and a quorum existed.

II. Public Hearings

a. Lancaster Village Property – Nicholas Argentieri –Storage Birdhouses

Nicholas Argentieri and Village Trustee Cynthia Maciejewski were present at the meeting. Mr. Argentieri explained the project – he will be constructing 3 cedar wood toolboxes that resemble birdhouses to store tools for the Beautification Committee. C. Chaves Yates asked if the boxes would be locked – Mr. Argentieri explained that in working with the Beautification Committee, they will not be locked at their request. S. Campbell clarified the handle design in the provided information. There was no other discussion.

MOTION: S, Campbell made a motion to approve as presented. Second by C. Chaves Yates.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

Justification: This work is compatible with the historic district per the Secretary of the Interior's Standards for Rehabilitation, Number 10 – New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

III. Approval of Meeting Minutes

a. February 14, 2024 (Regular Meeting)

MOTION: S, Campbell made a motion to approve the minutes as presented. Second by J. Budzinski.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays. C. Chaves Yates abstained from voting as she was not at the last HPC Meeting.

IV. Administrative Matters

a. Public comment on matters of interest - None

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- b. New property issues – *All new property issues need to be sent to the Building Department via e-mail so that they can create a ticket to begin investigating. S. Campbell to distribute the e-mail form to the Commission.*
 - i. 5513 Broadway (Picasso's) – LED sign is not complying with the conditions of their COA (Update 3/14/24: S. Campbell sent HPC Property Violation Tracking Form for this property to the Building Dept. via email)
- c. Ongoing property issues – *The Village has come to an agreement with the Town Building Department to provide Code Enforcement Services. Code Enforcement Official Matt Fischione was at the meeting.*
 - i. 5622 Broadway – *No update. This property is in the courts now and updates will be needed from the Deputy Attorney.*
 - ii. 81 Central Ave – *No update.*
 - iii. Town Hall* – *No update.*
 - iv. 5497 Broadway (Masonic Temple) – *Building is for sale.*
 - v. 5440 Broadway* (Depew-Lancaster Boys and Girls Club) – *No update*
- d. Communications/Reports
 - i. Village Board – *E. Eckert attended the March 11 Village Board Meeting. N. Wells will attend in April.*
 - ii. Village's 175th Anniversary Committee – *S. Campbell updated the HPC on events. There is a section on the Village Website with information about all the events.*
- e. Treasurer's Report – *E. Eckert spoke with Preservation Buffalo Niagara about the HPC becoming a Municipal Member. She provided information to the Commission Member to review.*

MOTION E. Eckert made a motion for the HPC to become a Municipal Member – Protector Circle of PBN. Second by J. Budzinski.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.
- f. Village Newsletter – *E. Eckert missed the newsletter deadline – however Ashley in the Village Offices posted the article on the Village Social Media and it is on the HPC website.*
- g. HPC administration
 - i. Training – *4 hours + VOL Sexual Harassment Training due at the end of 2024*
 - 1. Sexual Harassment Prevention Training
 - 2. National Association of Preservation Commissions (NAPCommissions.org)
 - a. Substitute Materials on Historic Building Exteriors Webinar – March 21 @ 1:00pm
 - 3. National Trust for Historic Preservation (Savingplaces.org)
 - 4. Landmark Society of WNY – 2024 Preservation Conference April 15-17 in Rochester NY
 - a. CLG Scholarships are currently open (<https://landmarksociety.org/conference/conference-scholarships/>)

V. Old Business:

- a. Code Enforcement in the Historic District – *M. Meyer to write a letter to the Village Board encouraging the hiring of a new Code Enforcement Officer.*
- b. CLG Grants 2024 – *The Commission discussed pursuing a CLG Grant for some sort of professional outreach brochure or training.*

VI. New Business

- a. Village Composting Program – *S. Campbell discussed that the Village is beginning a Village Composting Program and is concerned about a giant container and what it will look like being behind the Municipal Building, which is in the historic district. The Commission discussed keeping an eye out for how this works.*

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- b. Preservation Month – May – *The Commission discussed Preservation Month Award recipients. Only one recipient has been decided, nominees to be voted on at the April meeting.*

VII. **Next Meeting: April 10, 2024 @ 7:00pm.**

VIII. **Adjourn (8:00pm)**

MOTION: J. Budzinski moved to adjourn the meeting. Second by E. Eckert.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.