

Village of Lancaster
Historic Preservation Commission
Municipal Building, Lancaster NY

MEETING MINUTES
August 9, 2023

I. Attendance/Call to Order

The meeting was called to order at 7:00PM by Chair M. Meyer. Chair M. Meyer led the HPC in the Pledge of Allegiance.

Board Members

| | |
|---|-------------|
| Budzinski, J. (Village Historian) | <u>X</u> |
| Campbell, S. | <u>X</u> |
| Chaves Yates, C. | <u>exc.</u> |
| Eckert, E. (+ Secretary) | <u>X</u> |
| Kacala, J. | <u>X</u> |
| Keefe, J. (Vice Chair) | <u>X</u> |
| Meyer, M. (Chair) | <u>X</u> |
| Stonebraker, N. (Alt.) | <u>exc.</u> |
| | |
| Marshall, S (Code Enforcement) | <u>X</u> |
| Allein, J (Planning Commission Liaison) | <u>X</u> |

Roll call indicated that six (6) voting members were present, and a quorum existed.

II. Public Hearings

a. 80 Central Avenue – Carl Kozlowski – Porch Repair

Mr. Kozlowski was present at the meeting. He explained that the side porch structure was badly damaged by the blizzards in the last year. He presented plans to repair the porch by maintaining the roof structure and replacing the columns and decking. He plans to replace the wall with a wood handrail. E. Eckert clarified that the entire replacement work would be made of wood. S. Campbell asked about the structure of the balusters and railing – Mr. Kozlowski clarified for the Commission. The HPC discussed the skirting – Mr. Kozlowski stated that the skirting will be metal paneling. There was no other discussion.

MOTION: J. Keefe made a motion to approve the COA as presented. Second by E. Eckert.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

Justification: Per the Secretary of the Interior’s Standards for Rehabilitation, Number 9 – The new work is compatible with the massing, size, scale and architectural features to protect the historic integrity of the property and its environment.

III. Approval of Meeting Minutes

a. *July 12, 2023 (Regular Meeting)*

MOTION: S. Campbell made a motion to approve the minutes as amended. Second by J. Budzinski.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.

IV. Administrative Matters

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- a. Public comment on matters of interest - *None*
- b. New property issues - *None*
- c. Ongoing property issues
 - i. 5622 Broadway – *No update. Heading to court in the future.*
 - ii. 81 Central Ave – *No update.*
 - iii. Town Hall* – *No update.*
 - iv. 5497 Broadway* (Masonic Temple) – *No update.*
 - v. 5441 Broadway (Fowler & Volker)– *Sign was taken down.*
 - vi. 5440 Broadway* (Depew-Lancaster Boys and Girls Club) – *No update*
- d. Communications/Reports
 - i. Liaison to the Village Board / Representation at Village Board Meetings – *S. Campbell attended the July 24th Village Board meeting. The Village Board asked the HPC to develop mural guidelines within the Historic District as it's likely more murals will be funded within the village. C. Chaves Yates to attend a meeting in August.*
 - ii. Village's 175th Anniversary Committee – *No update.*
- e. Treasurer's Report – *No update.*
- f. Village Newsletter (November) – *E. Eckert will send "All About Windows – Part II" to the mayor for inclusion in the November newsletter.*
- g. HPC administration
 - i. Training
 - 1. Village Employees Sexual Harassment Training
 - a. Saturday, November 4 from 8:00 – 10:00am
 - 2. 2023 HPC Roundtable
 - a. *July training was a webinar about Open Meeting Laws – it was taped and S. Campbell will share the link.*
 - 3. NAPC Virtual Summer Short Course – August 23 & 24
 - a. Emma, Sherry, Caitlin and Jeff are signed up for the Course

V. Old Business:

- a. Village of Lancaster NY Forward Local Planning Committee (<https://www.lancasternyforward.com/>)
 - i. Public Workshop #2 – August 9, 2023 @ 6:00pm
- b. Fireman's Park – *S. Marshall updated the HPC on progress. The bid has been awarded and the work will go into construction this year.*

VI. New Business

- a. HPC Membership – Alternate Position – *The HPC received a letter of interest from Nick Wells. He will be attending the September meeting to meet the HPC.*

VII. Next Meeting: September 13, 2023 @ 7:00pm.

VIII. Adjourn (7:46pm)

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MOTION: J. Keefe moved to adjourn the meeting in memory of Timothy Dwan and Edward Myszka.
Second by E. Eckert.

MOTION APPROVED: In a vote of six (6) ayes to zero (0) nays.