
Village of Lancaster
Historic Preservation Commission

Lancaster Municipal Building ◻ 5423 Broadway ◻ Lancaster, NY 14086 ◻ www.villageoflancasterhpc.com

MEETING MINUTES

December 13, 2023

I. Attendance/Call to Order

The meeting was called to order at 6:58PM by Chair M. Meyer. Chair M. Meyer led the HPC in the Pledge of Allegiance.

Board Members

Budzinski, J. (Village Historian)	<u>exc.</u>
Campbell, S.	<u>X</u>
Chaves Yates, C.	<u>X</u>
Eckert, E. (+ Secretary)	<u>X</u>
Kacala, J.	<u>X</u>
Keefe, J. (Vice Chair)	<u>X</u>
Meyer, M. (Chair)	<u>X</u>
Stonebraker, N. (Alt.)	<u>X</u>
Wells, N (Alt.)	<u>X</u>
Marshall, S (Code Enforcement)	<u>X</u>
Allein, J (Planning Commission Liaison)	<u>exc.</u>

Roll call indicated that seven (7) voting members were present, and a quorum existed.

II. Public Hearings

III. Approval of Meeting Minutes

a. *November 8, 2023 (Regular Meeting)*

MOTION: S, Campbell made a motion to approve the minutes as presented. Second by M. Meyer.

MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.

IV. Administrative Matters

- a. Public comment on matters of interest - *None*
- b. New property issues - *None*
- c. Ongoing property issues – *Code Enf. S. Marshall notified the Commission that he will be resigning at the end of the year. The Village is interviewing for the position. The HPC thanked S. Marshall for his work on property issues within the historic district.*
 - i. 5622 Broadway – *Court date was rescheduled to next week.*
 - ii. 81 Central Ave – *No update.*
 - iii. Town Hall* – *No update.*
 - iv. 5497 Broadway (Masonic Temple) – *Property was not included in the NY Forward Grant proposals. S. Marshall to send property owner a letter prior to leaving his post.*
 - v. 5440 Broadway* (Depew-Lancaster Boys and Girls Club) – *No update*
- d. Communications/Reports
 - i. Village Board – *S, Campbell and M. Meyer attended a November Village Board Meeting. They discussed the Mural Guidelines with the Village Board. N. Stonebraker will attend a meeting in January.*

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- ii. Village's 175th Anniversary Committee – *The schedule of events has been released. The HPC discussed sponsoring a team for the Trivia Night event or one of the other events.*
 - e. Treasurer's Report – *No update.*
 - f. Village Newsletter – *No update.*
 - g. HPC administration
 - i. Training – 4 hours + VOL Sexual Harassment Training due at the end of 2023)
 - 1. NAPC Webinar – Early 20th Century Architecture: Looking to the Past and Future (December 14 @ 1pm)
- V. **Old Business:**
- a. HPC Signage Guidelines Revisions – *No update.*
- VI. **New Business**
- a. January HPC Meeting to be an organizational meeting and look at the 2024 calendar of meetings and events.
- VII. **Next Meeting: January 10, 2024 @ 7:00pm.**
- VIII. **Adjourn (7:43pm)**
- MOTION: E, Eckert moved to adjourn the meeting. Second by S. Campbell.
- MOTION APPROVED: In a vote of seven (7) ayes to zero (0) nays.